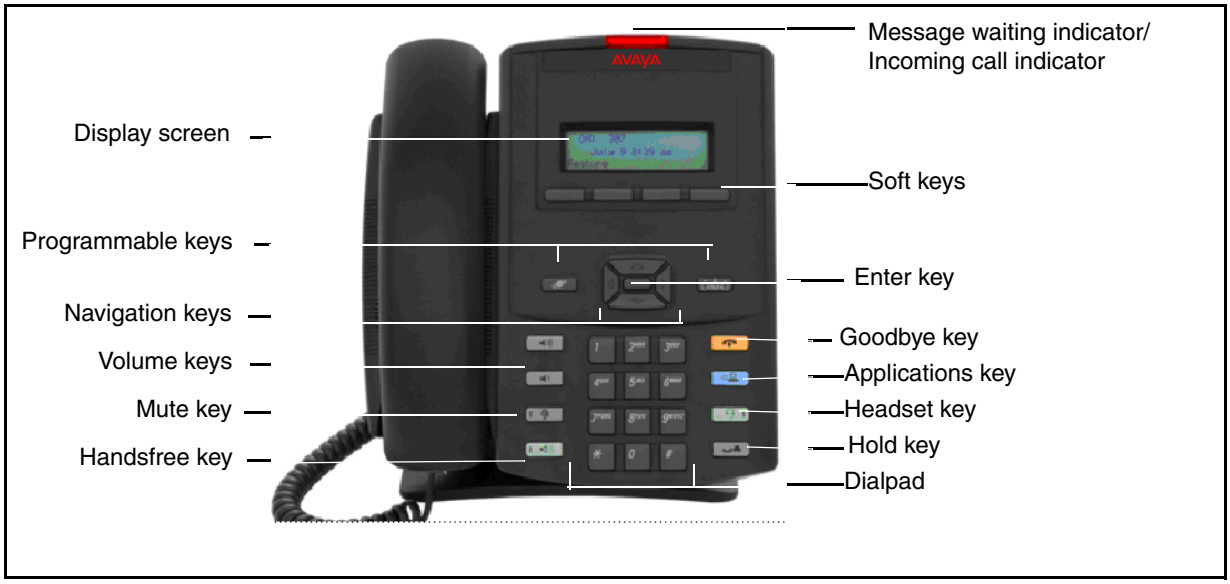
Avaya 1210 IP Deskphone
Quick Reference Guide

Administration



Placing a call on hold

- While on a call, press (Hold). The indicator for the line on hold flashes.

Using handsfree

- Press (Handsfree) to make or answer a call.
- To switch to handsfree when you are on a handset call, press (Handsfree) and replace the handset. Lift the handset to switch back.
- To switch to handsfree when you are on a headset call, press (Handsfree) Press (Headset) to switch back.

Using a headset

You must have a headset installed on your telephone to use this feature.

- Press (Headset) to activate the headset mode. When the Headset LED indicator is on, make a call.
- To switch to your headset when you are on a handset call, press (Headset) and replace the handset. Lift the handset to switch back.
- To switch to your headset when you are on a Handsfree call, press (Headset). Press (Handsfree) to switch back.

Muting the Microphone

Use mute on handset, handsfree, or headset calls.

- While on a call, press (Mute) to turn off the microphone. The Mute LED indicator flashes when the microphone is off.
- Press (Mute) again to turn on the microphone.
- The microphone remains muted for your current call and all other calls until you press (Mute) again to turn on the microphone.

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